



**ST. THOMAS UNIVERSITY  
APPLICATION FOR TRANSFER OF  
GRADUATE CREDITS**

An applicant with a graduate course in Nursing may be awarded up to 2 courses (6 credits) on transfer into the MSN FNP or MSN PMH degree. The courses for transfer must be closely related to courses in the curriculum and will only be accepted from regionally accredited institutions. The applicant must request the transfer of these additional courses as part of the initial interview with the Program Team.

**Student Information**

Name print: \_\_\_\_\_ ID#: \_\_\_\_\_

SS#: \_\_\_\_\_ Program: \_\_\_\_\_ Date: \_\_\_\_\_

**Courses for Transfer**

Name of previous Institution	Course #	Course Name	Grade Earned	# of Credits	STU Course Being Replaced		# of Credits Awarded
					Course #	Course Name	

**Office Use Only**

Made By: \_\_\_\_\_

Approved by St. Thomas University: \_\_\_\_\_

Filled out the form. \_\_\_\_\_

\_\_\_\_\_  
Program Director

\_\_\_\_\_  
Date

**PLEASE NOTE:**

1. Include a copy of the catalog course description for each course
2. Include a course syllabus for each course
3. Courses must have earned a minimum of a B grade
4. Credits earned must be semester credits
5. Courses must have been taken as part of an accredited graduate degree program
6. Original official transcript(s) must be on file for the course transfer to be processed

\_\_\_\_\_  
Dean/Associate Dean

\_\_\_\_\_  
Date

**Registrar's Office Use Only**

Date Received \_\_\_\_\_ Date Posted \_\_\_\_\_

Received by: \_\_\_\_\_ Signature \_\_\_\_\_